



HOW DO I LEAVE A GIFT TO THE ARTS CENTRE IN MY WILL?

Making a will is one of the most important decisions you will ever make.

The good news is that it is simple and affordable, and much easier than you might think.

A will is your only way of saying how what you have should be used after your death. It also may lessen confusion and heartache for your loved ones in their time of grief. If you don't make a will, part or all of your estate may go to people you never intended to benefit.

1 Decide

We are honoured that you would consider helping the Arts Centre of Christchurch with a gift in your will. The Arts Centre may be an organisation you have supported for years, or perhaps you have always wanted to support it but not been able to. This is a way you can.

2 Get Information

In addition to the information we can send you and what's on these pages, we would welcome the opportunity to talk to you. This is not absolutely necessary but if you wish to make a gift for a particular purpose, we encourage you to get in touch so we can ensure that we honour your intentions.

Contact us for a confidential, no-obligation chat about how your bequest can make the difference you want it to. Please contact our Fundraising Manager on 03 364 9721.

The full name of the charity (which you will need to give your solicitor) is **The Arts Centre of Christchurch Trust Board** and the registered charity number is **CC21247**. The Charities Service website www.charities.govt.nz provides the formal charity information.

3 Prepare Your Will

You need to speak to your solicitor about making a will, or changing your existing will to include the Arts Centre. If you already have a will, adding the Arts Centre provides a good opportunity to make sure it is up to date. If it is up to date, to add us you will need a codicil – an addition or amendment to your will. This is very straightforward and quick for your lawyer to prepare.

[Click here](#) to obtain a useful checklist of the information your will writer will need from you.

4 Let People Know

Speak to your family and friends about your decisions so they know and understand. You may also inspire them to make a gift to charity in their wills, which would be wonderful.

It is up to you whether you tell the Arts Centre that you have chosen us as a beneficiary. It is a private matter but it is helpful for the Arts Centre to have this information so we can thank you. We would also like to involve you in what is going on at the Arts Centre, as a mark of appreciation of your generosity.

